



RECORDINGS IN ST JOHN'S COLLEGE CHAPEL

Hirers of St John's College Chapel may like to consider purchasing a CD recording of their event. Recordings can be made using the professional audio equipment installed for the College's webcasting service.

For a basic fee of £120.00, the College would record and produce a single master CD of up to one hour in length (a standard CD contains a maximum of 18 tracks additional tracks will be charged at £10.00 each). For events lasting more than one hour, additional master CDs will be required and these will be charged at £60.00 each.

Requests for a recording must be made at the time of booking the Chapel. A deposit of £60.00 will be required at this stage. Shortly after the event has taken place, a five minute sample CD will be provided for your approval. The balance of £60.00 will become payable on completion of a full master CD and an additional £60.00 for each additional CD.

To book a recording, please complete and return the form below to the Chapel Clerk.



Name: _____

Date of event: _____

Organisation: _____

Nature of event: _____

To: The Chapel Clerk
St John's College
Cambridge
CB2 1TP

I hereby authorise St John's College to use the webcasting equipment installed in the College Chapel to record the above event and provide a master CD.

I confirm that all performers taking part in the event have been consulted and have consented to the recording taking place.

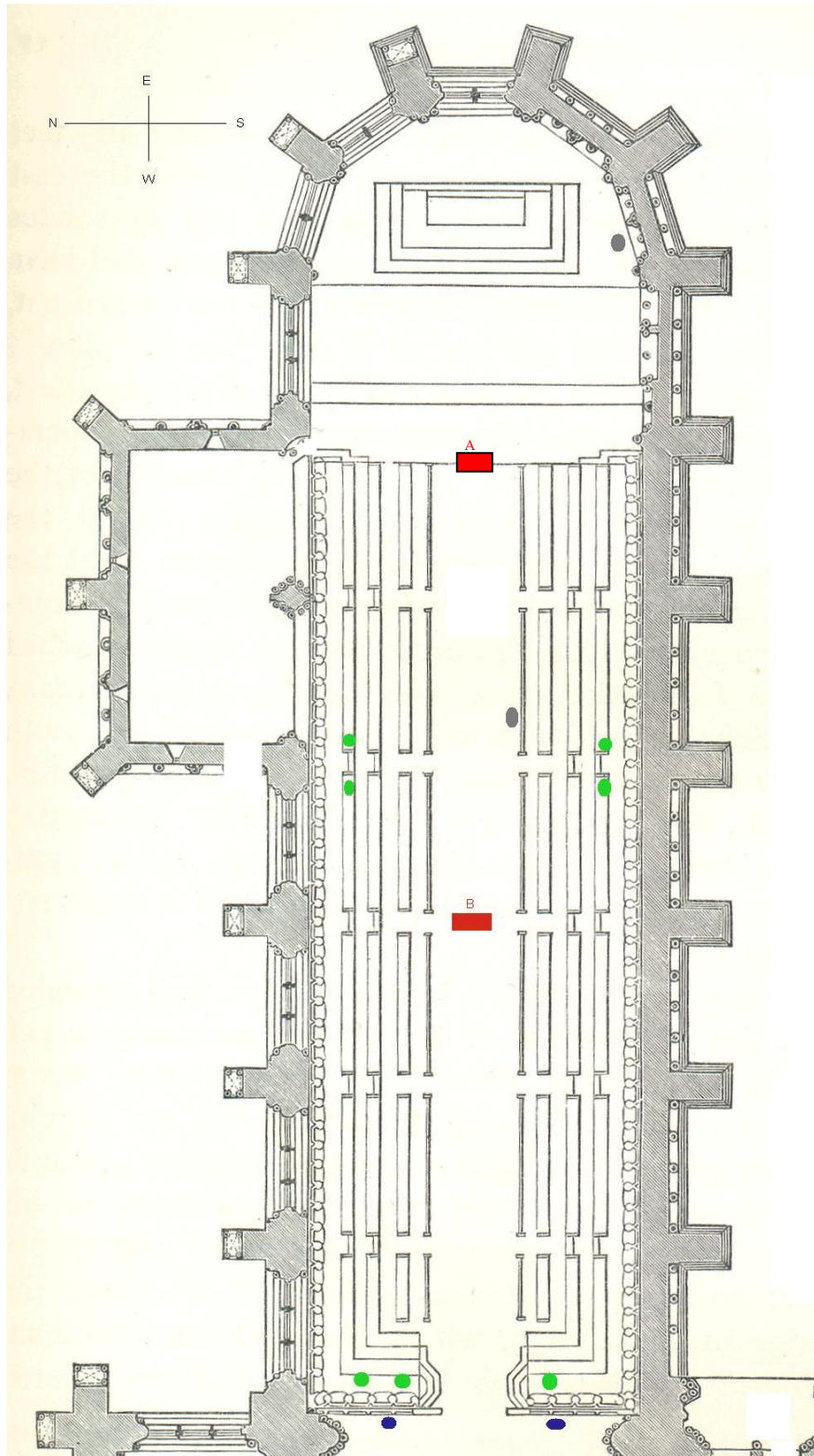
I am responsible for obtaining any copyright permissions or licences required for the material to be recorded.

I enclose a cheque for £60.00 (made payable to St John's College, Cambridge) as a deposit for this service. The balance of £60.00 will be payable on delivery of the master CD.

Signed _____

Date _____

Microphone Details



- Point A – 2 omni-directional microphones mounted on a trapeze to the East of the Choir – facing East
- Point B – 2 cardioids microphones set on a trapeze West of the Choir Stalls – facing East
- Point B – 2 omni-directional microphones set at a trapeze West of the Choir Stalls – facing East
- Line in feed of the PA system at 7 static points
- Line in feed of the PA system 2 additional sockets
- 2 omni-directional microphones mounted on the screen at the West of Chapel – pointing west